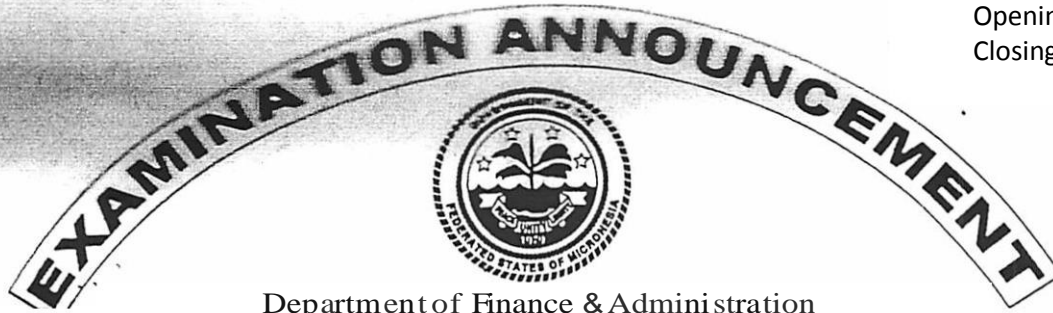


Opening Date: 4/12/16
Closing Date: 5/12/2016



Department of Finance & Administration
Division of Personnel Administration
F.S.M. National Government

It is the policy of the FSM Government that qualified FSM citizen is given first priority for employment consideration; with other Micronesians and U.S. citizens utilized in positions for which no qualified FSM citizens are available.

POSITION AND SALRY:

Custodial Worker II/Bailiff
PL-1811
\$246.26 B/W + 40 COLA

This is the minimum rate at step one of the grade. Higher rates may be authorized in case of hard-to-fill positions where it is appropriate to the qualifications of the appointee.

LOCATION:

Supreme Court
FSM National Government
Palikir, Pohnpei FM 96941

DUTIES (ILLUSTRATIVE ONLY):

Sweeps, mops and waxes floors, wash windows; cleans walls and lavatories; moves furniture and equipment; shifts supplies and performs minor repairs; replaces washers in faucets; puts up curtain rods; assist Clerk of Courts with serving notices and orders; before court hearings, make sure the courtroom is properly set up, air conditioners and lights turned on, doors unlocked; during court hearings, the bailiff maintains order in the court, escorts people to the sitting area, escorts witnesses and prisoners to areas ordered by the court and in general, does all things necessary to the efficient, dignified and appropriate conduct of court hearings and trials; performs others duties as assigned.

QUALIFICATION REQUIREMENTS:

General understanding of the English language. Ability to follow instructions and performs manual work.