



Secretary of Finance
&
Administration

GOVERNMENT OF THE
FEDERATED STATES OF MICRONESIA
Department of Finance and Administration

P.O. Box PS 158
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EMPLOYMENT OPPORTUNITY

The Government of the Federated States of Micronesia (FSM) seeks well qualified individuals to fill the position of Information Technology Manager at the FSM Supreme Court Within the FSM National Government.

The Position: Ensure proper case is taken at all times of the FSM Supreme Court's computer systems; Maintains all files, master and others, in an up to date and serviceable mode: Ensures safe and secure off-site storage and archives for program, files and data and that are available, accessible and usable at all times: periodically tests systems to ensure no security violations have occurred in the systems and the files; Maintains contact with software programmers and hardware suppliers on a regular basis and to keep the Chief Justice and Director informed of any changes or new features required to keep the system update and functional at all times: Carries out monthly, quarterly and year-end data processing as required and on a required periodic basis; Assist all Courts and Divisions with any technical problems that may have occurred for either or both the hardware and software programs; Ensures that any other computer related tasks authorized by the Director are competently attended to in a timely manner: Train key offices staff in all aspects of FSM Supreme Court computer operations so that adequate personnel back up is available at all times for basic maintenance and troubleshooting: and performs other duties assigned.

The Incumbent: Bachelor's degree in Information Manager or related field plus five (5) years of work experience as an Information Technology Manager field, with computer programming included, posses the ability and knowledge of relevant computer and English Language (both verbal and written)

Benefits: Annual Salary is not to exceed \$26,000.00.

To Apply: Submit resume or application by mail, fax or email to the following addresses.

Department of Finance & Administration
Division of Personnel Administration
P.O. Box PS-35
Palikir, Pohnpei FM 96941
Phone: (691) 320-2618/2642

FSM Supreme Court
P.O. Box PS-J
Palikir, Pohnpei FM 96941
Phone: (691) 320-2763/2764
Fax: (691)320-2756

The Office of Personnel will be accepting application and resume from May 23, 2016 until the position is filled.

THE FSM IS AN EQUAL OPPORTUNITY EMPLOYER